

DEPARTMENT OF SOCIAL SERVICES

744 P Street, Sacramento, CA 95814
(916) 322-5462 or ATSS 492-5462



March 25, 1985

ALL-COUNTY LETTER NO. 85-36

TO: ALL COUNTY WELFARE DIRECTORS

SUBJECT: PREPLACEMENT PREVENTIVE SERVICES RECIPIENTS CHARACTERISTICS SURVEY

REFERENCE: ALL COUNTY LETTER NO. 85-30

All County Letter 85-30 transmitted information regarding the Preplacement Preventive Services Recipients Characteristics Survey for April, 1985. Paragraph five of that letter instructed counties to develop a sampling universe by keeping separate lists of cases closed from the Emergency Response (ER) and Family Maintenance (FM) programs during April, 1985. It also stated that the ER universe list would "...NOT include those cases falling into the category 'the investigation is closed, no further action needed', Item 4a, data element 22 from the SOC 291 (1/85)".

After discussion of this instruction with the Research and Statistics Committee of the County Welfare Directors' Association and, based on their recommendation, we have decided to revise the "universe" definitions. The list of cases closed from the ER program during April, 1985 should include all cases which are reported as "Emergency Response dispositions" Item 4 (Includes items 4a through 4f), data element 19 on the SOC 291 (1/85). This action will result in a longer ER universe list to sample from but will not increase the number of cases which will actually be selected for review.

It should be noted that ER referrals where there was insufficient information to do a response should not be included in the list. The intent is to include only responses which resulted in an open case record and which were closed during April, 1985.

Please insure that this letter reaches the appropriate personnel responsible for developing the sampling list before April 1, 1985. If there are any questions, please direct them to:

Leon Dixon
Department of Social Services
Statistical Services Branch
744 P Street, M.S. 12-84
Sacramento, CA 95814
(916) 322-5462 or (ATSS) 492-5462

In addition, please remember to call or send the name, title, address and telephone number of a person to act as liaison for this survey. Please send that information to Leon Dixon at the above address by April 1, 1985.

Robert T. Sertich

ROBERT T. SERTICH
Deputy Director
Administration

cc: CWDA